

1. Click **+ Add** next to Hot Work Certificate. This will open the Hot Work Certificate.

Work Controls ▼

Certificates/safety plans required ?

- Hot Work Certificate **+ Add** ←
- Work at Heights Certificate
- Confined Space Entry Certificate
- Ground Disturbance Certificate
- Atmospheric Testing & Monitoring

2. Complete the **Hot Work Details** section

Hot Work Details Collapse All Close Save Draft Validate Form

Work Location: Forecourt - Canopy Area

Specific hot work activities: Use petrol powered pressure cleaner to pressure clean forecourt

Tools and equipment permitted: Petrol Powered Pressure Cleaner

Work Location is the area on the site that the hot works are being undertaken, not the site details
Specific Hot Work Activities are the activities that are only related to the Hot Work piece of the scope. If there was hand cleaning as part of the scope, this would not be included here.
Tools and equipment permitted only include tools or equipment that are related to the Hot Work part of the scope i.e. do not include hand tools in this section

3. Complete the **Job Site Condition** section. Describe the conditions which may generate hazardous or explosives vapours for example being in the hazardous area of the pumps, a product spill, tanker delivery, customers refuelling etc.

Job Site Condition ▼

Describe the conditions which may generate hazardous or explosive vapours.

Customers refuelling / Customer product spill / Tanker delivery

4. Work through the **Hot Work Controls** section. All items must be considered and marked either Yes/No.

Hot Work Controls ▼

All hazardous areas potentially impacted by the work have been gas tested and will have the following controls in place:

<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Product movement stopped within Yes No <input checked="" type="checkbox"/> Remove or make safe combustibles within the work area Yes No <input checked="" type="checkbox"/> Continuous gas monitoring during work Yes No <input checked="" type="checkbox"/> Cease work during fuel delivery Yes No <input checked="" type="checkbox"/> Leaks controlled Yes No <input checked="" type="checkbox"/> Ventilate work area mechanically Yes No <input checked="" type="checkbox"/> Keep work wet Yes No <input checked="" type="checkbox"/> Earthing/Bonding for Static Yes No <input checked="" type="checkbox"/> Dispensers/pumps de-energised at switchboard Yes No <input checked="" type="checkbox"/> Venting/bleeding/sampling restricted Yes No <input checked="" type="checkbox"/> RCD used for all portable 240V equipment Yes No 	<p>distance 4 m of work area</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Atmospheric testing and monitoring form completed Yes No <input checked="" type="checkbox"/> Spark containment Yes No <input checked="" type="checkbox"/> Continuous monitoring during fuel delivery. Cease work if LEL ≥ 5% Yes No <input checked="" type="checkbox"/> Ventilate work area naturally Yes No <input checked="" type="checkbox"/> Wind direction considered Yes No <input checked="" type="checkbox"/> Screening required Yes No <input checked="" type="checkbox"/> Area around hot work barricaded Yes No <input checked="" type="checkbox"/> Dispensers/pumps marked 'Out of Service' Yes No <input checked="" type="checkbox"/> Heat sensitive items protected Yes No <input checked="" type="checkbox"/> Fill and dip point seals inspected, points capped and locked Yes No <input checked="" type="checkbox"/> Check pump sumps/ Spill box/tank turrets for free product Yes No
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Separator, sewers, drains checked for leaks and covered Yes No

Equipment being worked on is to be :

Drained Yes No Cleaned Yes No Flushed Yes No Vented Yes No

Purged (with) Yes No

Firewatch (name) Yes No

Fire Protection (state what/where) Yes No

2 X 9kg Dry chemical powder fire extinguishers with safe reach of work area

WPCG Hot Work Certificate

- The **Additional precautions, PPE and Controls** section should be used to document additional controls and/or to expand on the controls above associated with the hot work.

Describe any additional precautions, PPE and controls to be implemented:

- No other ignition sources other than those identified above permitted
- Locate pressure clean unit outside hazardous areas where possible
- Mark dispensers within 4 m of work area "Out of Service"
- Cease work in event of a customer spill. Recommendations after spill has been cleaned up and LEL = 0% in work area
- Cease work during fuel delivery. Recommendation after tanker has completed delivery and LEL = 0% in work area

- Once the certificate has been completed, click on **Validate Form**. This will identify any errors in the form.



If there are errors, it will show a dialogue box with the items that need to be updated. Fix the errors then select **Validate Form** again

Incomplete Form, Please complete the following:

- Section: Hot Work Controls - Fire Protection (state what/where)

Close

If there are no errors, the following dialogue box will appear. Click **Proceed**, the Certificate status will be updated to **Validated**

Confirm Action

This action will Validate Certificate and status will be changed to VALIDATED.

Do you want to proceed?

Cancel Proceed

- Click **Close** and the database will take you back to the Permit

